

Large Animal Veterinary Grant - Three Year Budget Proposal Template

APPLICANT INFORMATION

FULL NAME (FIRST, MIDDLE, LAST, SUFFIX)

CURRENT FULL ADDRESS

This budget template for a three-year grant award totaling \$110,000 is intended to show how your use of the grant funds will support the goal of the Large Animal Veterinary Grant Program, which is to address the critical shortage of large animal veterinary care for livestock, poultry and equine animals in the state of Virginia. Applicants must complete and submit a proposed budget as part of the grant application. This template is recommended, but other formats for a proposed budget will be accepted. The total budgeted amount from grant funding may not exceed \$110,000 over the three-year grant period.

Applications will be assessed on their potential to fulfil the following objectives:

1. Support large animal veterinarians serving in the areas of greatest need.
2. Maximize impact on the practice and community.
3. Enhance the availability of large animal veterinary services in shortage areas.
4. Enhance the quality of large animal veterinary services in shortage areas.
5. Develop and maintain sustainability in these services.
6. Support efforts to develop and maintain a future supply of large animal veterinarians.
7. Incentivize multiple veterinarian practice/cooperative models that enhance sustainability through shared on call duties, mentorship, and partial ownership.

Use of Grant Funds

Grant funds shall be used exclusively to support the Recipient's capacity to provide large animal veterinary services in underserved areas of Virginia. Eligible uses may include:

- Practice establishment or expansion
- Equipment purchases
- Mobile unit outfitting
- Service area travel expenses
- Extended area farm call discounts
- Signing bonus / Salary support for associate veterinarians or technicians
- Student loan debt repayment
- Other expenses related to supporting large animal practice, as outlined by the applicant and approved by the State Veterinarian

Grant Amount and Disbursement Schedule

Each grant awardee will receive a total amount of **\$110,000**, to be disbursed over a three-year period according to one of the following schedules:

Standard Schedule

- Year 1: \$40,000
- Year 2: \$40,000
- Year 3: \$30,000

Custom Schedule

Specify proposed amounts and timing, subject to approval:

Year 1: \$ _____ Year 2: \$ _____ Year 3: \$ _____

When selecting the Custom Schedule, a written description with justification of the proposed schedule is required to be submitted for consideration and approval by the State Veterinarian. Incorporate this justification into the proposed budget.

Instructions for Completing the Proposed Budget Template

This template allows customization while aligning with the grant funding expenditure expectations. You can adapt the categories and descriptions to match the specific needs of the practice and grant requirements.

When completing the proposed budget:

- **Use whole dollar amounts** and ensure the totals for each year and each category are accurate.
- **Edit the “Budget Category” as needed for each row of the Three-Year Budget Summary.** Add or delete rows as needed.
- Include projected expenses under the appropriate **budget categories** (e.g., Personnel, Equipment, Vehicle etc.).
- In the **Short Description** column, provide a brief explanation for each expense and how it supports the goal of expanding and maintaining large animal veterinary services. Edit descriptions to fit the budget items in your proposal.
- There are separate tables for each year of the grant period following the summary table where more detailed expenditure descriptions and justifications are to be written. Edit the three tables to fit your budget proposal.
- Funds must be used for **eligible, reasonable, and necessary costs** that directly support veterinary service expansion for equine and/or food animal species.
- If using the **“Other”** category, clearly describe the expense and provide a strong justification for its inclusion.

The completed budget should demonstrate thoughtful planning, alignment with grant goals, and the capacity to use funds effectively over the three-year period.

Three-Year Budget Summary

Grant Period: January 1, 2027 – December 31, 2029 (3 Years)

Grant Funds To Be Awarded: \$110,000

Budget Category	Year 1	Year 2	Year 3	Total	Short Description
Personnel Support / Stipends					Support for part-time technician, relief DVM, or veterinary student externships
Equipment Purchases					Large animal equipment (e.g., portable chute, ultrasound, autoclave, medical tools)
Vehicle / Travel Costs					Fuel, maintenance, or insurance for mobile vet truck or travel to farms in expanded area
Facility Improvements					Minor upgrades to accommodate large animal treatment (e.g., flooring, holding area upgrades)
Training / Continuing Ed.					CE courses related to food animal medicine, reproduction, herd health, etc.
Technology / Software					Software for farm call scheduling, herd health tracking, or telemedicine capability
Outreach / Client Education					Materials and time for producer workshops or on-farm education

Other (with justification)					Any additional expense that supports the program's goals and can be clearly justified
TOTALS	\$	\$	\$	\$	

Year 1: January 1, 2027 – December 31, 2027	
Budget Category	Detailed Description / Justification
Personnel Support / Stipends	
Equipment Purchases	
Vehicle / Travel Costs	
Facility Improvements	
Training / Continuing Ed.	
Technology / Software	
Outreach / Client Education	
Other (with justification)	

Year 2: January 1, 2028 – December 31, 2028	
Budget Category	Detailed Description / Justification
Personnel Support / Stipends	
Equipment Purchases	
Vehicle / Travel Costs	
Facility Improvements	
Training / Continuing Ed.	
Technology / Software	
Outreach / Client Education	
Other (with justification)	

Year 3: January 1, 2029 – December 31, 2029	
Budget Category	Detailed Description / Justification
Personnel Support / Stipends	
Equipment Purchases	
Vehicle / Travel Costs	
Facility Improvements	
Training / Continuing Ed.	
Technology / Software	
Outreach / Client Education	
Other (with justification)	

Include any additional budget narrative here, to include your deliverables and asset management plan which outlines the planned protocols to track and document accountability of resources awarded.